
GENERAL CEMETERY COMPANY

Kensal Green Cemetery · West London Crematorium
Harrow Road · London · W10 4RA
020 8969 0152 · enquiries@kensalgreencemetery.com

Notice of Cremation

This form must be submitted with all Statutory Forms no later than 10:30am two working days prior to the service. Please ensure every question on this form is answered. Amendments or changes must be notified by email. If you do not receive confirmation of your changed instruction, please contact the office by telephone.

Service Details

Day of Cremation _____ Date of Cremation _____

Time of Service _____ Tick box if extended slot booked

Full name of deceased _____

Any other names known by _____

Religion of deceased _____ None

Religious symbol in room None Cross Om Khanda

'Funeral Service Hymn Books' required in the chapel? Yes No

Type of Service Committal only Full service No service

Expected number of mourners Under 50 51 – 100 100 +

Chapel East chapel West chapel

Mode of committal Coffin to remain on catafalque Curtains

Witness start of cremation? Yes* No

* Please confirm this in advance and ensure you read '*West London Crematorium Guidance*'.

Minister / celebrant details

Name of minister / celebrant _____

Telephone number _____

Music details

All music must to be ordered via Obitus at www.obitus.com or 03333 447 440 at least 48 hours prior to the day of the service.

- No changes or amendments can be made to the music on the day of the service.
- There is no facility to play CD's or any other media devices.

Music required

None

Yes - this will be loaded on to Obitus in advance

Ashes

Certificate of cremation

Standard certificate

Overseas certificate (*see fees list*)

Instructions regarding the ashes will be taken from the Statutory Cremation Form 1. If instructions should change, after the form has been submitted, an '*Ashes Instruction*' form will need to be completed.

Container

Bio carton (*1 per cremation*)

Polyurn (*see fees list*)

Urn/scatter tube being provided

There is a charge for polyurns and any additional bio carton's, please see '*Fees List*'.

Any additional information

Information for the Applicant (and refer to guidance notes for further details)

- The cremation will be carried out within 72 hours of the service, in accordance with the Guiding Principles in the Charter for the Bereaved.
- Floral tributes are cleared from the atrium / crematorium garden three days after the service.
- West London Crematorium take part in the national scheme supported by the ICCM. Any metal residues remaining from the cremation are collected and recycled.

If you would prefer these metals be returned to you, please tick box and advise your Funeral Director

Applicant's Details

Title and full name

Telephone number

Email

Your relationship to the deceased

Signature Date

Information for the funeral director

- All coffins must be suitable for cremation to ensure we can meet with strict environmental policies regarding emissions.
- Items made from metals, glass, ceramics or electrical items, are not allowed to be placed inside the coffin. The Superintendent Registrar reserves the right to permit / refuse other items.
- Large floral tributes will not be cremated with the coffin, and tributes with oasis and plastic bases cannot be cremated.
- You are required to familiarise yourself with the current cremation regulations and ensure families comply with them.
- Chapel times are carefully planned, and services must not overrun. Services that overrun will incur an additional charge. Please read the leaflet '*West London Crematorium Guidance*'.

Bearers

Bearers required

None

1 bearer

2 bearers

If bearers are booked and not used, you will still be invoiced. See '*Fees List*' - please note the higher charge for bearer 2.

Details of Funeral Director

I can confirm that I have explained all the above to the cremation applicant.

Funeral director

Address

Postcode

Telephone number

Email

Funeral arranger's Name

Signature Date

Further information can be found in the '*West London Crematorium Guidance*' and '*Fees List*'.